



# BARRAWANG PRIMARY SCHOOL

School Website: [www.barrawangps.vic.edu.au](http://www.barrawangps.vic.edu.au)

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Dear Parent/Carer,

Barrawang Primary School is looking forward to our first year of teaching and learning and would like to advise you of our voluntary financial contributions for 2023. These contributions are per student and are an annual charge.

The Barrawang Primary School Council has approved the Parent Contributions for 2023 which fall within the guidelines of the DET Parent Payment Policy. For further information on the Department's Parent Payment Policy please see a one-page overview at the end of this document

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students.

Parent contributions in all forms are highly valued by our school and will allow us to organise and coordinate rich, extensive programs and materials beyond what is required in the standard curriculum and what is provided for by Government funding. We make every effort to keep the cost of items and activities to a minimum and affordable for all families.

## Financial Support for Families

Barrawang Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- **State Schools Relief Fund (SSR)**  
*SSR is a not-for-profit organisation that works side by side with all Victorian primary, secondary and specialist schools to ensure that a student whose family is facing hardship have the necessary items that their child requires for school. SSR can provide students with essential clothing/uniform, footwear and other educational resources.*
- **Camps, Sports and Excursions Fund (CSEF)**  
*CSEF is provided by the Victorian Government to assist eligible families to cover the costs of school incursion/excursions, camps and sporting activities. If you hold a valid means-tested concession healthcare card or are a temporary foster parent, you may be eligible for CSEF.*
- **Compass instalment options and flexible payment arrangements**
- **Individualised payment plans for Extra-Curricular Items and Activities**

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact: Jess Williams (Business Manager) Ph: 8652 8590 | Email: [barrawang.ps@education.vic.gov.au](mailto:barrawang.ps@education.vic.gov.au)

## Payment Methods

Barrawang Primary School's preferred method of payment is via the Compass parent portal.

Families can opt to pay in full on 17 february 2023 or access the flexible payment arrangements via their Compass portal paying 25% of the total contribution on each of the following dates 17 February, 31 March, 15 May and 12 July. If a more individualised payment plan within Compass is required please contact the school.

## Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

Yours sincerely,

Alisha Campbell  
Principal

Ellie Langlands  
School Council President



Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
Classroom & specialist consumables, materials & equipment <ul style="list-style-type: none"> <li>Classroom – pens, pencils, textas, glue sticks, writing, graph and display books, scrapbooks, highlighters, folders, scissors, rulers, erasers, paper, posters, post it notes etc.</li> <li>Art – paint, crayons, canvas, glitter, coloured paper, glue, card, wool, wood, material, instruments etc</li> <li>Inquiry – ingredients, books, paper, posters, shared classroom materials etc.</li> <li>Mathematics – numeracy blocks, maths kits, paper, posters, whiteboard etc</li> <li>English – book boxes, class sets, novels, take home books, paper, posters etc</li> <li>Sports – equipment, ribbons, materials, paper, posters etc</li> </ul>	\$150
Online Subscriptions - Soundwaves (Spelling)   Aboriginal Perspectives Wingaru Kids	\$10
ICT & STEM <ul style="list-style-type: none"> <li>Provision of devices from the shared classroom sets and server system costs</li> <li>Provision for Apps on devices</li> <li>STEM equipment and devices - Sustainable reverse art equipment and coding</li> </ul>	\$30
Printing and photocopying of worksheets and learning materials	\$25
Whole school events – NAIDOC and book week, cultural, anti-bullying and grandparents’ days	\$25
<b>Amount</b>	<b>\$240</b>

Other Contributions - for non-curriculum items and activities	Amount
Library Program – Library borrowing system, shelving, catalogue barcoding and extension of books	\$20
Student Welfare - First aid equipment and hygiene costs	\$15
Compass - Student and parent communication portal	\$15
<b>Amount</b>	<b>\$50</b>
<b>Total Amount</b>	<b>\$290</b>

Extra-Curricular Items and Activities - Optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum.
<ul style="list-style-type: none"> <li>Annual School photos</li> <li>Interschool sporting programs (Years 5 &amp; 6)</li> <li>Year 6 Graduation Ceremony</li> <li>Extra-Curricular Excursions and Incursion Activities, including camps</li> <li>Swimming and Water Safety Program</li> </ul> <p style="text-align: center;"><i>Extra-Curricular Items and Activities are provided on a user-pays basis with costs advised as they occur throughout the year.</i></p>

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.